



The University of New Mexico-Gallup
Local Advisory Board

Meeting Agenda & Packet
September 19,



Office of the Chancellor



Office of the Chancellor

VIII. New Business | Mr. Ralph Richards, Chair

- A. ACTION ITEM: Vote Review annually per (300.1) UNM Gallup Campus Local Advisory Board Bylaws
- B. ACTION ITEM: Vote and Sign Open Meetings Act Resolution in accordance with NMSA 1976, Section 10-15-1 through 10-15-4 and NMSA 1978, Section-10-1.C. 2023-2024
- C. ACTION ITEM: Vote and Sign Local Advisory Board Code of Ethics 2023-2024
- D. ACTION ITEM: Vote Election of Local Advisory Board Officers per Bylaws (120): The Board shall elect a chairperson, vice chairperson, Secretary, Treasurer, and members of the Board.



UNM-GALLUP ADVISOR BOARD MINUTES

Tuesday, June 20, 2023 | 4:00 P.M. | Gurley Hall 1216A

UNM-GALLUP LOCAL BOARD

Ralph Richards	Present
Teri Garcia	Present
Becky Apel	Present
Chris Vian	Present
Johrty Cresto	Absent

UNM-GALLUP STAFF & GUESTS

Dr. Sabrina Ezzell, Chancellor
 Dr. Daniel Primo, Dean of Instruction
 Robert Griego, Dir. of Business Operations
 John Zimmerman, Division Chair
 Richard Reyes, Public Relations Specialist
 Tina Griego, Executive Admin. Assistant

AGENDA ITEM I: CALL TO ORDER

Chair Ralph Richards called the June 20, 2023 regular meeting of the UNM Gallup Local Advisory Board to order at 4:00 PM with roll call. Aquorum was present.

Motion was made by Board Member Garcia to approve the UNM-Gallup Local Advisory Board Agenda as presented. Motion was seconded by Board Member Vian and approved by unanimous roll call vote at 4:06 PM.

AGENDA ITEM II: VOTE TO APPROVE MINUTES

Motion was made by Board Member Garcia to approve the April 18, 2023 Board Regular meeting minutes as presented. Motion was seconded by Board Member Apel and approved by unanimous roll call vote at 4:07 PM.

AGENDA ITEM III: PUBLIC COMMENTS

None

AGENDA ITEM IV: COMMENTS FROM STUDENT, FACULTY & STAFF CONSTITUENCIES

Faculty Assembly Matt Mingus, Faculty Assembly President was not present at the June 20, 2023 meeting so no report was given.

Staff Council Frank Sanchez, Staff Council President was not present at the June 20, 2023 meeting so no report was given.

Public Relations Richard Reyes Still placing ads with local publications in the website newsroom, Richard has been trying to step up his story, there have been quite a few social media is doing pretty well. As far as marketing, PR is working with the HR department to update some of the promotional



meantime, Richard will be managing the website. Recent Job fair had a great turnout. Lastly, the Education department's commercials will start running at the movie theater in the very near future. After that, we will share them on social media. ASE testing is going well and will be transitioned from academic affairs to student affairs. Richard is currently working on the Fall 2023 advertising Campaign and two stories that are focused on nursing students.

AGENDATEMVI:

COMMENTS FROM LOCAL ADVISORY BOARD MEMBERS RELATED TO ITEMS ON AGENDA

None

AGENDATEMVI:

CHAIR'S REPORT

- A. Board Positions—Chairman Richards asked if the Board Members who were in attendance and whose Board Position terms are up, if they have decided to seek reelection. Board Member Apel has decided to run in the November 2023 election, but Board Member Garcia will not seek reelection. Sign up date is August 29, 2023 at Gallup McKinley County Courthouse.

AGENDATEMVI 0 Td-0.007 j20 Tc 0 TwutaC

PORT



A. No report was given due to the absence of Ms. McMahon

AGENDATEM VIII:

NEW BUSINESS

- A. Determine Board Schedule Academic Year 2024. It was decided that the Board Meetings will follow the current schedule (roll-over). Meetings will continue to be held on the 3rd Tuesday at 4 pm in the Executive Conference Room. The meeting dates will be posted on the UNM Gallup website in the next couple of weeks.
- Motion was made by Board Member Garcia to accept the current Board Meeting schedule into AY 24. Motion was seconded by Board Member Vian. There was no discussion on the matter and

Report to Local Advisory Board
September 1st 2023
Dr. Keri Stevenson, Faculty Assembly President

Faculty are discussing:

-Financial transparency



Public Relations Update

Local Advisory Board meeting Sept. 19 2023

Richard Reyes, Sr. Public Relations Specialist

IN THE NEWS

- x Gallup Independent (subscription required)
 - o Jun 17: [City won't consider abortion ordinance \(faculty member quoted\)](#)
 - o June 23: [UNM-G to host Water Leadership Institute Workshop](#)
 - o July 3: [2 UNM medical students give back to community through service](#)
 - o July 8: [Navajo Tech awarded nearly \\$400K for research projects \(UNM mentioned\)](#)
 - o July 12: [County breaks down capital outlay, allocations](#)
 - o July 24: [Obituary Pedro Flores \(former fire science instructor\)](#)
 - o Aug. 2: [Free skin cancer screening returns to Gallup](#)
 - o Aug. 7: [Free skin cancer screening a 'benefit' to community](#)
 - o Aug 14: [Obituary Bruce Schuurman \(former anatomy/physiology instructor\)](#)
 - o Aug. 18: [RMCH deemed critical access hospital](#)
 - o Aug. 26: [What's News 2023 election candidate documents filing date is Tuesday](#)
 - o Aug. 28: [Bright Futures Center provides affordable care for teachers, students](#)
 - o Sept. 9: [Students return to UNM after pandemic drop](#)

- x Gallup Sun
 - o July 21: [Two UNM-Gallup students](#)
 - o July 2023: A showcase of skill and sportsmanship

 - o August 2023: [2 Lobos place 4th at SkillsUSA nationals](#)

ADVERTISING

- x Fall 2023 Registration We did print advertising with the Gallup Sun, Gallup Independent and Gallup Journey. We did radio advertising with Millennium Media. And we tested the waters with online advertising through Meta (Facebook, Messenger, Instagram). We want to continue exploring online advertising. I know enrollment is up this semester, but it's difficult to track the exact impact of advertising on those numbers.

WEBSITE NEWSROOM

- x June 16: [Gallup instructor earns UNM Teaching Excellence Award](#)

- x June 22: [UNM grad, Gallup adjunct earns nursing master's with 4.19 GPA](#)
- x June 30: [How to "Touch a Life"](#)
- x July 7: [2 Lobos place 4th at SkillsUSA nationals](#)

UNMG

**Exhibit 1 - AVIIÖö GALLUP Campus
Summary of Current and Plant Funds**

		Original		Revised		Actuals 2024	
		Budget 2024		Budget 2024		PERIOD 02	
		PERIOD 02		PERIOD 02		PERIOD 02	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	Instruction and General	16,466,844	154,900	16,466,844	0	3,228,200.91	.00
	Student Social and Cultural Ex 15	64,000	0	64,000	0	33,864.10	.00
	Research Ex 16	0	125,000	0	0	.00	.00
	Public Service Ex 17	115,790	1,860,000	115,790	0	41,845.00	.00
	Auxiliaries Ex 20	669,338	0	669,338	0	208,489.61	.00
Subtotal Current Funds		17,315,972	2,139,900	17,315,972	0	3,512,399.62	.00
TOTAL Revenues		17,315,972	2,139,900	17,315,972	0	3,512,399.62	.00
Beginning Balance	Instruction and General	6,635,385	0	0	0	6,996,847.42	.00
	Student Social and Cultural Ex 15	116,307	0	0	0	195,343.75	.00
	Research Ex 16	0	0	0	0	2,936.53	.00
	Public Service Ex 17	415,426	0	0	0	418,132.14	.00
	Internal Services Ex 18	(161)	0	0	0	7,379.38	.00
	Student Aid Ex 19	393,233	0	0	0	508,546.88	.00
	Auxiliaries Ex 20	81,082	0	0	0	(212,231.06)	.00
Subtotal Current Funds		7,641,272	0	0	0	7,916,955.04	.00
TOTAL Beginning Balance		7,641,272	0	0	0	7,916,955.04	.00
Total Available	Instruction and General	23,102,229	154,900	16,466,844	0	10,225,048.33	.00
	Student Social and Cultural Ex 15	180,307	0	64,000	0	229,207.85	.00
	Research Ex 16	0	125,000	0	0	2,936.53	.00
	Public Service Ex 17	531,216	1,860,000	115,790	0	459,977.14	.00
	Internal Services Ex 18	(161)	0	0	0	7,379.38	.00
	Student Aid Ex 19	393,233	0	0	0	508,546.88	.00
	Auxiliaries Ex 20	750,420	0	669,338	0	(3,741.45)	.00
Subtotal Current Funds		24,957,244	2,139,900	17,315,972	0	11,429,354.66	.00
TOTAL Total Available		24,957,244	2,139,900	17,315,972	0	11,429,354.66	.00

**Exhibit 1 - AVP GALLUP Campus
Summary of Current and Plant Funds**

		Original		Revised		Actuals 2024	
		Budget 2024		Budget 2024		PERIOD 02	
		PERIOD 02		PERIOD 02		PERIOD 02	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Expenditures	Instruction and General	15,594,223	154,900	15,594,223	0	1,843,217.65	.00
	Student Social and Cultural Ex 15	64,000	0	64,000	0	218.77	.00
	Research Ex 16	0	125,000	2,000	0	.00	.00
	Public Service Ex 17	115,790	1,860,000	115,790	0	32,441.49	.00
	Internal Services Ex 18	1,500	0	1,500	0	(298.10)	.00
	Student Aid Ex 19	100,000	0	100,000	0	45,412.83	.00
	Auxiliaries Ex 20	627,638	0	627,638	0	223,458.08	.00
Subtotal Current Funds		16,503,151	2,139,900	16,505,151	0	2,144,450.72	.00
TOTAL Expenditures		16,503,151	2,139,900	16,505,151	0	2,144,450.72	.00
Transfers	Instruction and General	(872,621)	0	(872,621)	0	(744,937.00)	.00
	Research Ex 16	0	0	2,000	0	1,999.86	.00
	Internal Services Ex 18	1,500	0	1,500	0	.00	.00
	Student Aid Ex 19	100,000	0	100,000	0	.00	.00
	Auxiliaries Ex 20	(41,700)	0	(41,700)	0	.00	.00
Subtotal Current Funds		(812,821)	0	(810,821)	0	(742,937.14)	.00
TOTAL Transfers		(812,821)	0	(810,821)	0	(742,937.14)	.00
Ending Balance	Instruction and General	6,635,385	0	0	0	7,636,893.68	.00
	Student Social and Cultural Ex 15	116,307	0	0	0	228,989.08	.00
	Research Ex 16	0	0	0	0	4,936.39	.00
	Public Service Ex 17	415,426	0	0	0	427,535.65	.00
	Internal Services Ex 18	(161)	0	0	0	7,677.48	.00
	Student Aid Ex 19	393,233	0	0	0	463,134.05	.00
	Auxiliaries Ex 20	81,082	0	0	0	(227,199.53)	.00
Subtotal Current Funds		7,641,272	0	0	0	8,541,966.80	.00
TOTAL Ending Balance		7,641,272	0	0	0	8,541,966.80	.00
Total Expenditures, Transfers and Balances		24,957,244	2,139,900	17,315,972	0	11,429,354.66	.00

**Exhibit 2 - AV1106 GALLUP Campus
Summary of Instruction and General**

		Original		Revised		Actuals 2024	
		Budget 2024		Budget 2024		Actuals 2024	
		PERIOD 02		PERIOD 02		PERIOD 02	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	TUITION AND FEES	2,546,520	0	2,546,520	0	1,318,158	0
	STATE APPROPRIATIONS	11,586,702	0	11,586,702	0	1,816,140	0
	LOCAL APPROPRIATIONS	2,115,722	0	2,115,722	0	53,650	0
	FEDERAL GRANTS AND CONTRACTS	0	73,164	0	0	0	0
	STATE GRANTS AND CONTRACTS	0	72,705	0	0	0	0
	PRIVATE GIFTS GRANTS AND CONTRACTS	0	9,031	0	0	0	0
	SALES AND SERVICES	4,900	0	4,900	0	7,591	0
	OTHER SOURCES	213,000	0	213,000	0	32,661	0
Total Revenues		16,466,844	154,900	16,466,844	0	3,228,200	0
Beginning Balance	RESERVES	6,635,385	0	0	0	6,996,847	0
Total Available		23,102,229	154,900	16,466,844	0	10,225,047	0
Expenditures	INSTRUCTION	8,606,522	69,031	8,606,522	0	923,617	0
	ACADEMIC SUPPORT	1,462,698	38,164	1,462,698	0	226,590	0
	STUDENT SERVICES	1,363,038	47,705	1,363,038	0	171,341	0
	INSTITUTIONAL SUPPORT	2,302,119	0	2,302,119	0	300,884	0
	OPERATION AND MAINTENANCE OF PLANT	1,859,846	0	1,859,846	0	220,785	0
Total Expenditures		15,594,223	154,900	15,594,223	0	1,843,217	0
Transfers (IN) or OUT	TRANSFERS	872,621	0	872,621	0	744,937	0
Ending Balance		6,635,385	0	0	0	7,636,893	0

**Exhibit 1 - AVIIÖö GALLUP Campus
Summary of Current and Plant Funds**

		Actuals 2022		Actuals 2023		Actuals 2024	
		PERIOD 02		PERIOD 02		PERIOD 02	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	Instruction and General	2,844,869	0	2,901,490	0	3,228,200.91	.00
	Student Social and Cultural Ex 15	29,721	0	30,915	0	33,864.10	.00
	Research Ex 16	0	0	0	0	.00	.00
	Public Service Ex 17	15,750	0	17,870	0	41,845.00	.00
	Internal Services Ex 18	0	0	0	0	.00	.00
	Student Aid Ex 19	40	0	0	0	.00	.00
	Auxiliaries Ex 20	148,788	0	168,780	0	208,489.61	.00
Subtotal Current Funds		3,039,168	0	3,119,055	0	3,512,399.62	.00
TOTAL Revenues		3,039,168	0	3,119,055	0	3,512,399.62	.00
Beginning Balance	Instruction and General	8,227,480	0	6,585,385	0	6,996,847.42	.00
	Student Social and Cultural Ex 15	179,092	0	167,128	0	195,343.75	.00
	Research Ex 16	0	0	0	0	2,936.53	.00
	Public Service Ex 17	427,851	0	415,926	0	418,132.14	.00
	Internal Services Ex 18	(13,149)	0	(161)	0	7,379.38	.00
	Student Aid Ex 19	361,808	0	393,233	0	508,546.88	.00
	Auxiliaries Ex 20	108,764	0	81,082	0	(212,231.06)	.00
Subtotal Current Funds		9,291,846	0	7,642,593	0	7,916,955.04	.00
TOTAL Beginning Balance		9,291,846	0	7,642,593	0	7,916,955.04	.00
Total Available	Instruction and General	11,072,349	0	9,486,875	0	10,225,048.33	.00
	Student Social and Cultural Ex 15	208,813	0	198,043	0	229,207.85	.00
	Research Ex 16	0	0	0	0	2,936.53	.00
	Public Service Ex 17	443,601	0	433,796	0	459,977.14	.00
	Internal Services Ex 18	(13,149)	0	(161)	0	7,379.38	.00
	Student Aid Ex 19	361,848	0	393,233	0	508,546.88	.00
	Auxiliaries Ex 20	257,552	0	249,863	0	(3,741.45)	.00
Subtotal Current Funds		12,331,014	0	10,761,649	0	11,429,354.66	.00
TOTAL Total Available		12,331,014	0	10,761,649	0	11,429,354.66	.00

**Exhibit 1 - AVIIÖö GALLUP Campus
Summary of Current and Plant Funds**

		Actuals 2022		Actuals 2023		Actuals 2024	
		PERIOD 02		PERIOD 02		PERIOD 02	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Expenditures	Instruction and General	1,646,063	0	1,641,367	0	1,843,217.65	.00
	Student Social and Cultural Ex 15	602	0	6,220	0	218.77	.00
	Research Ex 16	0	0	0	0	.00	.00
	Public Service Ex 17	3,280	0	1,960	0	32,441.49	.00
	Internal Services Ex 18	193	0	(118)	0	(298.10)	.00
	Student Aid Ex 19	48,790	0	71,502	0	45,412.83	.00
	Auxiliaries Ex 20	171,892	0	153,780	0	223,458.08	.00
Subtotal Current Funds		1,870,820	0	1,874,711	0	2,144,450.72	.00
TOTAL Expenditures		1,870,820	0	1,874,711	0	2,144,450.72	.00
Transfers	Instruction and General	(566,935)	0	(663,933)	0	(744,937.00)	.00
	Research Ex 16	0	0	0	0	1,999.86	.00
	Public Service Ex 17	0	0	0	0	.00	.00
	Internal Services Ex 18	3,600	0	0	0	.00	.00
	Student Aid Ex 19	0	0	0	0	.00	.00
	Auxiliaries Ex 20	0	0	0	0	.00	.00
Subtotal Current Funds		(563,335)	0	(663,933)	0	(742,937.14)	.00
TOTAL Transfers		(563,335)	0	(663,933)	0	(742,937.14)	.00
Ending Balance	Instruction and General	8,859,351	0	7,181,575	0	7,636,893.68	.00
	Student Social and Cultural Ex 15	208,211	0	191,823	0	228,989.08	.00
	Research Ex 16	0	0	0	0	4,936.39	.00
	Public Service Ex 17	440,321	0	431,836	0	427,535.65	.00
	Internal Services Ex 18	(9,743)	0	(43)	0	7,677.48	.00
	Student Aid Ex 19	313,058	0	321,731	0	463,134.05	.00
	Auxiliaries Ex 20	85,660	0	96,083	0	(227,199.53)	.00
Subtotal Current Funds		9,896,858	0	8,223,005	0	8,541,966.80	.00
TOTAL Ending Balance		9,896,858	0	8,223,005	0	8,541,966.80	.00
Total Expenditures, Transfers and Balances		12,331,013	0	10,761,650	0	11,429,354.66	.00

**Exhibit 2 - AV11106 GALLUP Campus
Summary of Instruction and General**

		Actuals 2022		Actuals 2023		Actuals 2024	
		PERIOD 02		PERIOD 02		PERIOD 02	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Revenues	TUITION AND FEES	1,247,178	0	1,302,337	0	1,318,158	0
	STATE APPROPRIATIONS	1,501,020	0	1,559,600	0	1,816,140	0
	LOCAL APPROPRIATIONS	51,633	0	25,177	0	53,650	0
	SALES AND SERVICES	0	0	(106)	0	7,591	0
	OTHER SOURCES	45,037	0	14,482	0	32,661	0
Total Revenues		2,844,868	0	2,901,490	0	3,228,200	0
Beginning Balance	RESERVES	8,227,480	0	6,585,385	0	6,996,847	0
Total Available		11,072,348		9,486,875		10,225,047	
Expenditures	INSTRUCTION	846,150	0	826,117	0	923,617	0
	ACADEMIC SUPPORT	197,499	0	188,441	0	226,590	0
	STUDENT SERVICES	140,997	0	150,188	0	171,341	0
	INSTITUTIONAL SUPPORT	279,214	0	287,994	0	300,884	0
	OPERATION AND MAINTENANCE OF PLANT	182,204	0	188,628	0	220,785	0
Total Expenditures		1,646,064	0	1,641,368	0	1,843,217	0
Transfers (IN) or OUT	TRANSFERS	566,935	0	663,933	0	744,937	0
Ending Balance		8,859,349	0	7,181,574	0	7,636,893	0

Gallup Branch
Administered by the Dean's Office

Endowment Name

Purpose

UNMF


Gallup Branch
 Administered by the Director's Office

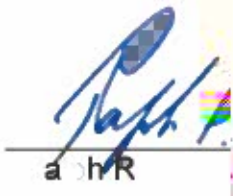
Endowment Name	Purpose	UNMF Account	Principal Index	Spending Index	Fair Market Value 7/1/2022	Additions (Withdrawals)	Net Investment Earnings (Loss)	Spending Distribution	Fair Market Value 3/31/2023
Allen and Leone Rollie Scholarship Fund	Scholarship	607370	751010	162023	150,404.31	0.00	5,428.34	(4,419.60)	151,413.05
Basilio Di Gregorio Business Scholarship	Scholarship	605290	751011	751012	123,967.52	0.00	4,474.19	(3,642.78)	124,798.93
Charles Vidal Endowed Scholarship	Scholarship	605840	751004	162015	45,006.91	0.00	1,624.36	(1,322.52)	45,308.75
Cibola Medical Foundation Nursing Scholarship	Scholarship	610478	171015	171016	223,297.65	53.43	8,059.17	(6,561.57)	224,848.68
Desbah Largo Scholarship at the Gallup Branch	Scholarship	601510	751001	162028	29,629.54	0.00	1,069.39	(870.66)	29,828.27
Fred R. Tamony Endowment	Scholarship	607980	751013	751014					








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R Ip Richards, Chair

Priscilla A Smith

Priscilla Smith, Secretary

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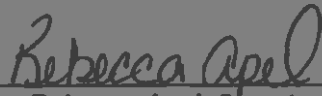
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Officer's Certificate

We, the undersigned Chair and Secretary of the Local Board of the UNM Gallup Campus, certify the foregoing Fifth Amendment to Bylaws was duly adopted by the Local Board at a regular meeting of the Local Board held on February 21, 2023.



Ralph Richards, Chair



Rebecca Apel, Secretary

OPEN MEETINGS RESOLUTION
OF THE
UNM - GALLUP LOCAL ADVISORY BOARD

WHEREAS, the UNM Gallup Local Board is a duly constituted policy making body in accordance with NMSA 1978, Section 10-15-1 through 10-15-4, inclusive, as amended and supplemented; and

WHEREAS, NMSA 1978, Section 10-15-1.C provides that certain public meetings of certain public policy making bodies shall be held only after reasonable notice to the public and that the public policy making body shall determine at least annually in a public meeting what notice for a public meeting is reasonable; and

WHEREAS, the intention of the Resolution is to determine what notice of

NOW, THEREFORE, BE IT RESOLVED, by the UNM Gallup Local Board that:

1. Reasonable notice was given to the public of the Board Meeting held September 19, 2023.
2. Reasonable notice to the public of any meetings of the Board or any meetings of a committee constituting a quorum of the Board shall consist of:
 - A. As to regular meetings of the Board, this notice shall be posted annually listing the dates, time and location of meetings. Meeting agendas shall be posted to the UNM Gallup Local Advisory Board website <https://www.gallup.unm.edu/administration/localboard/> at least seventy-two (72) hours in advance of the meeting. A list of the agenda items shall also be posted in a conspicuous place in the UNM Gallup Administrative Office no later than seventy-two (72) hours before the regular meeting.
 - B. Unless otherwise indicated, meetings of the UNM Gallup Local Board shall be held at 4:00 p.m. on the following dates and location at: UNM Gallup Campus, Executive Conference Room GH1216, 705 Gurley Ave., Gallup, NM.

August 15
September 19
November 21
January 16
February 20
April 16

C. As to

_____ for publication at least seventy-two (72) hours in advance of the meeting. A list of the agenda items shall also be given.

D. As to the emergency meetings of the Board, notice of the date, time and place of emergency meetings shall be posted to the UNM Gallup Local Advisory Board website <https://www.gallup.u>

- C. Except as provided in Section 10-15-1(E), any action taken as a result of discussion in a closed meeting shall be made by vote of the UNM Gallup Local Board in an open public meeting.

PASSED by the UNM Gallup Local Board, this 19th day of September, 2023.

LOCAL BOARD CODE OF ETHICS

The citizens in my community have elected me to represent them. As a member of the UNMG Local Board, I will strive to improve higher education for all UNMG students and to that end, I will:

1. Attend all scheduled Board meetings insofar as possible and will come to each meeting prepared and ready to