

**The
Faculty Assembly Meeting**

MINUTES

September 20, 2024 12:30 PM ZOOM

MEETING CALLED BY:	Dr. Carolyn Kuchera, Faculty Assembly President
MINUTES ASSEMBLED BY:	Andrew McFeaters, Faculty Assembly Secretary
FACULTY ATTENDEES:	Antionette Abeyta, Chathuri Arachchige, Karla Baldonado, Lowell Bautista, John Burke, Markos Chavez, Neysa Cox, Robert Encinio, Vanessa Ferguson, Bruce Gjeltema, Jennifer Henry, Yi-Wen Huang, Jeffery Hunt, Hasani Jayasinghe, Joe Kee, Carolyn Kuchera, Jacob Lacroix, Jonathan Lumibao, Elvira Martin, Andrew McFeaters, Sangam Pangeni, Dan Primozic, Kristian Simcox, Kristi Wilson
GUESTS:	Richard Reyes, Frank Sanchez, John Zimmerman

ACTION APPROVAL OF AGENDA DR. CAROLYN KUCHERA

DISCUSSION	
Move to approve agenda.	
Motion: Dr. Dan Primozic	
Seconded: Yes	
Discussion: None	
Vote: Unanimous	
Motion Carried: Yes	

ACTION APPROVAL OF MINUTES DR. CAROLYN KUCHERA

DISCUSSION	
Move to approve the minutes from the August 16, 2024 UNMG Faculty Assembly meeting.	
Motion: Professor Kristi Wilson	
Seconded: Yes	
Discussion: None	
Vote: Unanimous	
Motion Carried: Yes	

INFORMATION DEAN DEAN JOHN ZIMMERMAN

Dean Zimmerma	
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cleared for use. AVI, our vendor, has already recommended a full replacement of all the cables, projectors, and ports. However, the state auditor has yet to accept that evaluation. The state auditor wants to send its own vendor here to conduct an assessment. UNM Albuquerque IT is also involved in the process. This morning, Eric Castillo sent out an email that adamantly supports the AVI recommendation. Because this is going to take more time, it has been recommended by our IT services that we do not use the existing technology in the aforementioned rooms. If someone were to plug their laptops into the ports, that could damage the laptop and negate our licensing agreement with AVI. Then we would be responsible for replacement. In addition, a short in the wall cables could cause a fire. It is important that we protect our institution. So please use the supplied portable TVs instead. If anyone finds it impossible to conduct their course with these TVs, that person should talk to their division chair. We are open to suggestions. For example, a class could be moved to another room. Also, we have some portable projectors on campus. Finally, we as yet have no indication of a timeframe for when these repairs will be completed. Everyone's patience is appreciated. Dean Zimmerman then opens the floor for questions.

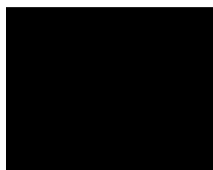
Professor Karla Baldonado asks for confirmation that the TV port is a C-port.

Technical Analyst Frank Sanchez explains that the TV ports (and HDMI ports) are BNC. Also, he says that adaptors can be used if needed. If anyone needs one, that person can stop by IT.

Dr. Andrew McFeaters suggests that tape be placed over the wall ports to ensure that they not be used.

Dean Zimmerman adds that some sort of signage would help, too.

Dean Zimmerman moves onto to the next update: hiring. Since he became dean, UNM-Gallup has hired sixteen fulltime faculty. This includes new positions, visiting positions, and promotions from visiting positions.



way. The goal, however, is to put enough funds in the ER&R over the next couple of years so that a rotation becomes the norm.

The final topic Dean Zimmerman discusses relates to Strategic Planning. Regarding Goal I, which comprises student support, our team is working with UNM-Albuquerque and the other branches to initiate a Needs and Belongings survey. This survey would go out to all students eighteen and over. That will happen in the next few months. It is a multipoint Wellness and Belonging survey. That way, we can get a general sense of what our students are thinking and what they need. Then, over the next year, efforts will be broadened to include students under eighteen. This will be a university-wide survey. Regarding Goal III, which comprises the one-campus group, new tactics have been developed for staff hiring and onboarding. We are trying to make the process more substantive and welcoming for new staff hires. We are planning a quarterly recognition ceremony for people who have received campus kudos. That way we can recognize their hard work. This will begin in October. It will cover the timeframe from July 1st to September 30th. Everyone still has time to nominate someone for campus kudos. The last issue for the One Campus Group relates to how we develop the Dean's List. Students who get 3.5 or above for their GPA are on the Dean's List. At present, surs

INFORMATION

Dr. Kuchera provides an update on our mission to establish a food bank on campus. Two faculty representatives are being sought for to serve on the UNM-Gallup Food-Bank Taskforce. If anyone is interested, please email her by the end of the month. In the event that more than two faculty members express interest, the Operations Committee will pick the two faculty primarily based on prior service commitments. Those two faculty members' names will then be forwarded to Jayme McMahon.

Dr. Kuchera then mentions that we have a new Faculty Research Support Officer, Andrea Orzoff. We have her for a .25 FTE, and we shall be sharing her with the Taos branch. She is available to help faculty identify funding opportunities and to help them through the funding process. She will be presenting at our next Faculty Assembly meeting. She will also visit our campus on October 25th. She can meet one-on-one with interested individuals. There may also be workshops.

Finally, Dr. Kuchera adds that she had sent out emails to members of the various committees to ask for confirmation for their committee rosters, for chair selection, and for a stated committee goal for the year. Please respond before the next Operations Committee meeting on October 8th.

INFORMATION

COMMITTEE REPORTS

COMMITTEE CHAIRS

Dr. Kuchera asks for committee reports.

UNMG Senator to ABQ: Dr. Kristian Simcox begins by mentioning that there is availability for branch-campus faculty seats on a couple

Committee on Teaching Excellence: No report.

Constitution and By-Laws Committee: Professor Joe Kee says that he has been communicating with committee members. New members are familiarizing themselves with the current by-laws. One goal will be to further develop and refine by-laws regarding committee chair elections.

College Assessment and Review Committee: Dr. Kuchera reports that Professor

Professor Markos Chavez reminds everyone to celebrate Banned Book week by stopping by the library.

Richard Reyes asks faculty to join the Inclusive Excellence Strategic Planning Group. Please reach out to him. They need tasks faculty.